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FILE *Reports 5*

28 FEB 1980

MEMORANDUM FOR: Deputy Director for Administration

25X1 FROM:
Acting Director of Security

SUBJECT: Office of Security Significant Activities
Week of 21 February 1980 (U)

REFERENCE: DDA Administrative Instruction No. 74-5

1. This memorandum is for information only. (U)
2. The activities of the Office of Security during the week of 21 - 27 February 1980 were highlighted by the following items:



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25X1 b. On 25 February, the Security Education Group, in conjunction with members of Clearance Division/OS, afforded a minority recruiter to be assigned to the personal exposure to those Office of Security activities that relate to the recruiting function. The briefing was in keeping with the close working relationship between the Office of Personnel Policy, Planning, and Management and the Office of Security that exists as a feature of the shared concern in implementation of a successful minority hiring program. (U)

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c. During the reporting period, the External Activities Branch was engaged in the debriefing of 22 employees holding GS-16 or higher who will separate from the Agency on 29 February. The activity is one phase of debriefing of a total of 129 persons who, according to the Personnel Affairs Branch, Office of Personnel Policy, Planning, and Management, will separate on the cited date. (U)

d. On 22 February, officers of the Safety Group acted in response to a reported nitric acid leak in one of six 25-gallon containers that had been delivered erroneously to Central Building. The problem was identified as fuming caused by corrosion of the seal. The affected container was chemically neutralized, all containers removed from the building, and acid contamination removed from the areas involved and the equipment used. No injury or property damage resulted from the incident. (U)

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f. On 26 February, members of the Information Systems Security Group attended a briefing given by Frey Associates of Amherst, New Hampshire, on the firm's capability in systems software. The subject matter is of general Agency interest, as illustrated by the fact that the briefing was attended by representatives of the Office of Communications, Office of Data Processing, DO/Information Management Staff, and the Information Handling Task Force. (U)

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g. On 26 February, the Top Secret Control Officer, and other concerned Office of Security members, attended an Intelligence Community meeting sponsored by the Office of Legislative Counsel, which concerned several topics related to clearance procedures and the handling and safeguarding of Community information requested by Congress. The interest of the Intelligence Community in the topic was demonstrated by attendance of a large number of security control officers from member agencies. (U)

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